



Seven Facts for Understanding

ATTENDANCE

in Baltimore County Public Schools' Virtual Classroom Environment

- ✔ In order to be marked present for a given day, students must log onto the appropriate learning platform during school hours:
 - *Google Meets* (Mon., Tues., Thurs., Fri.)
 - *Schoology* (Wednesdays)
- ✔ Students should log onto their *Google Meets* classes and *Schoology* account between 8:00AM—3:00PM. This time period has been identified as "school hours."
- ✔ When students are absent for a full day, parents/guardians should provide teachers with an email note explaining the reason for the absence in order for the absence to be marked *excused*. No email notes are required for lateness to class.
- ✔ On Wednesdays, all students work independently to complete assignments posted by their teachers in *Schoology*. When students log on during school hours, they are marked present.
- ✔ Students who are having technical difficulties that prevent them from logging on and being marked present should contact their teachers.
- ✔ Parents/Guardians can expect an automated attendance call if their child did not log onto *Google Meets* or *Schoology* during the identified school hours.
- ✔ Students' log-on practices are stored in the *Student Information System* as "daily attendance." Daily attendance data will be printed on the students' report cards.



All Baltimore County schools have a designated pupil personnel worker who is available to assist students and families with attendance-related matters. When seeking support from the school's pupil personnel worker, parents/guardians should contact a representative from the school or call the Office of Pupil Personnel Services at (443) 809-0404 and leave a message.